



GALENICALS

Meeting Minutes: 02/12/18

Present: Fadi Al-Zubaidi (FA), Ella Beard (EB), Danielle Bruchez (DB), George Cole (GC), Julia Craggs (JC), Ishita Handa (IH), Eleanor Hennebry (EH), Kirstie Kirkley (KK), Zoe Lamond (ZL), Elena Rybka (ER), James Steeds (JS), Mary Xie (MX)

Apologies sent: Naya Amakye (NA), Jaime Chan (JC), Verity Diamond (VD), Ben Holland (BH), Katie Malone (KM), Victoria Roberts (VR), Rachel Sharp (RS)

	Agenda Item	Notes	Action Points
1.	Committee Business	N/A	N/A
2.	Matters Arising		
2.1	Galenicals merge with Colleges	<p>Proposed new structure to avoid duplicity in events and to combine resources: 3 new appointed committee positions College Director College Events Lead College Welfare Lead</p> <p>Note: Colleges members and welfare director will not be able to vote, as they are appointed members and not elected members</p> <p>Galenicals suggest top 3 colleges positions to remain on the Galenicals committee till the end of 2019/2020 academic year. Incoming committee in 2020/2021 to re-negotiate relationship if desired.</p>	<p>Renegotiate colleges positions on Galenicals in 2020.</p> <p>Determine how long members can stay on the colleges committee for</p>



2.2	Website	<p>Colleges information to be uploaded to website</p> <p>Central events calendar and centralised room bookings via website</p> <p>New website to go live on 06/01/2019</p> <p>There will be a disruption to university e-mails while we switch domains</p> <p>ENTS will start using new Galenicals Instagram account at Christmas Party</p>	<p>GC to provide Mary with information on colleges, logos</p> <p>FA add Ben to calendar to add college events</p> <p>MX to try and embed online booking calendar to website</p> <p>MX to place message on Facebook during e-mail disruption</p>
2.3	Sub-society Adverts	<p>All sub-societies are posting everywhere. New proposal:</p> <p>Galenicals sub-societies to create a Facebook event which Galenicals will share on Galenicals Facebook page, but no direct posting on the groups</p> <p>Sub-societies to post events on new website central events calendar</p> <p>Leave year group pages as is</p>	<p>BH to share Galenicals Instagram account</p> <p>FA to mention sub-societies Google calendar at AGM</p> <p>MX to create Galenicals Facebook page for all sub-societies</p> <p>MX to message and invite all sub-society Presidents</p> <p>MX to share events on posted on Facebook page</p>



2.4	Welfare Campaign	<p>'How are you today?' campaign to promote importance of mental health and wellbeing, encourage mental health help-seeking, and reduce stigma.</p> <p>Aspects</p> <ul style="list-style-type: none"> - Talks - 'Wellbeing' week - Social media - Tier training 	<p>'Me days'- IH to speak to Eugene and John Henderson, cc Lucy Rogers (lr15835)</p> <p>FA, NA, GC, JK, Welfare Reps (Olivia Loy and Hannah Sutton) to continue to work with Lucy Rogers & Scarlett Tankard</p>
2.5	Free Lunch for Pre-Clinicals	<p>Galenicals members to 'buy' free ticket online. NB: make sure they can only buy one ticket per person</p> <p>Outside biomedical sciences labs</p> <p>First and second years together</p>	<p>IH to contact Ben for second years pizza</p> <p>JS to check functionality of gazebo</p>
2.6	Events	<p>Spring ball</p> <p>Friday 1st March, Kings Weston</p> <p>Only 1 type of ticket sold, snack food on site for everyone and drinks tokens on arrival.</p> <p>Additional food trucks available but not included in ticket price</p> <p>New 'big event' proposal:</p> <p>Aimed at all medical students</p> <p>St George's to be booked for 11th of May</p> <p>Colleges quiz to happen again this year, 31st January</p>	<p>JC to place on agenda again for following meeting</p> <p>EB & KK</p> <p>GC to coordinate with committee</p>



2.7	JMS Revision Day	Committee consensus: they need to open teaching applications to everyone willing to teach.	FA to communicate this to revision day team
2.8	Galenicals AGM	18 th May Compulsory for all sub-societies Invite faculty? Galenicals awards?	JC to place on next month's agenda
3.	AOB	Galenicals 'just ask' drop-ins Intercalators don't have a college Mature medics Social? Mums and Dads Parents should be sorted out before summer Meet your parents at bake off suggested	FA to coordinate GC to message Susan GC to send e-mail IH to talk about this at handover
4.	Date of next meeting	13 th of January	